



Using the Lights

1 Scenes

Apart from the rocker switches in the kitchen and vestry there are no individual light switches in the church. Instead you select **scenes** from the banks of light switches by the doors, on the A/V control panel, and in the kitchen area. **Scenes** are selections of lights for a given purpose. If you want to set individual lights you will need to use the Lutron app on the iPad in the vestry.

2 Opening or Closing the Church



By each door is a control panel with two scenes. When you open the church press **Church On**. This sets a low level of light suitable for when the church is open during the day, but nothing is happening. After a service or event when the church is being left open press **Church On** as you leave.

As the church is being locked up press **Exit**. After 30 seconds all interior lights will go out. After 5 minutes the exterior lights will go out.

3 Sunday Morning



On the bank of scenes on the A/V control panel and in the kitchen there are three buttons marked **Preparation**, **Prayer**, and **Main Serv(ice)**. Before the service, whilst people are arriving and the church is being prepared, the **Preparation** scene should be selected. As the service is about to start, and the procession has formed up at the door, the **Prayer** scene should be selected. This dims the lights and encourages people to pray silently. To start the service select the **Main Serv** scene. This is the organist's cue to start the first hymn.

4 Other Scenes

The other scenes are for different types of service or event. Choose the correct scene for what is happening. Some scenes include a slow fade down or up over a few minutes. There is a grid explaining what each scene does.

5 External lights

If there are lights on in the church and it is after dusk then the external lights should be on automatically. If they are not then simply press **Church On** to reset the system and then choose the scene you want.

6 Kitchen, Vestry and Toilet

The kitchen and vestry lights are on traditional rocker switches. There is an additional light in the servery and the switch is located in the top left cupboard. There is no light switch for the toilet. It switches itself on and off automatically. Just open the door to operate it.

7 The 'East Window' Scene

There is a scene on the A/V control panel scene bank called **East Wind(ow)**. The purpose of this scene is to light the East Window of the church so that it can be seen on the road at night when the church is locked. It works in exactly the same way as **Exit**, except that the lights on the East Window stay on until 10.30pm. You do not need to press **Exit** after pressing **East Wind(ow)**.

8 Scene Grid

Church On	Church Open, but nothing happening	Low level light, focus on reredos, font, altar and low uplights in Nave
Exit	When locking up the church	Interior lights off after 30s, exterior lights off after 5m
Preparation	Whilst getting ready and people are arriving for a service/event	General good level of light with no particular focus
Prayer	Immediately before a main service is to start, to encourage people to pray silently	Lights are dimmed across the church
Main Serv	Main Service	Good levels of light. Focus on Pulpit, Lectern, Reredos and Altar in forward position
Chan Serv	Chancel Service—for a service taking place in the chancel	Chancel is well lit, the rest of the church has low levels of light
Nave Serv	Nave Service—for a service (or other thing) taking place solely in the nave	Nave is well lit, but the rest of the church has low light levels
Baptism	For a private baptism service	Nave well lit, focus on front of chancel and font
Wed/Fun	Weddings and Funerals	Good levels of light all round, focus on altar in east position, and focus on front of chancel too. Uses concert spots for extra light at front of chancel
Special 3	Spare scene	Programmable for a specific purpose
Concert	Concert	High focus on front of chancel, bit of uplighting elsewhere
Cinema	Cinema	No light in chancel, bit of uplighting elsewhere
Lecture	Lecture	Focus on lectern, bit of uplighting elsewhere
Event	Event	Suitable for an event
Special 1	Spare scene	Programmable for a specific purpose
Mndy Vigil	Maundy Thursday Vigil	To be used during the Tantum Ergo on Maundy Thursday when the Altar of Repose is near the baptistery arch in the nave. A slow fade down until only the Altar of repose is lit.
Stations	Stations of the Cross	Light focused on both transepts
Dark to Lgh	Darkness to Light	A slow fade up from the chancel to the rest of the church. Suitable for the start of the Exsultet at the First Mass of Easter
Light to Da	Light to Darkness	A slow fade down to darkness
Carol Serv	Carol Service	Suitable for a carol service or other similar service
Meditation	Meditation Service	A medium level of light suitable for a meditative service
Special 2	Spare scene	Programmable for a specific purpose
East Wind	East Window	As Exit, but leaves the East Window lit until 10.30pm

9 Emergency Lighting

The emergency lights are those with green LEDs on them. They will come on automatically in the event of a power failure.

10 Automatic lights

The lights outside both doors have motion sensors. They are part of the external lights loop, but after dusk they will automatically come on if they sense movement even if the external lights are off.